

# Newmarket Islamic Centre Part Time Imam Position – Employment Opportunity

September 28, 2020

## **Employment Opportunity**

**Job title:** Imam

**Position:** Part time

**Hours required:** 15-20 hours / week

**Reports to:** Board of Directors

**Start date:** Immediately

**How to apply:** Send resume to: [chairman@nmic.ca](mailto:chairman@nmic.ca)

## **POSITION SUMMARY:**

Provide Islamic religious guidance, practices, and leadership to the Muslim community of Newmarket Islamic Centre, in Newmarket accordance with the Holy Qur'an and the Sunnah of the Prophet Muhammad (peace and blessings be upon Him).

## **REQUIRED QUALIFICATIONS:**

The Imam must possess the following qualifications:

- A degree in Islamic studies or related fields from a recognized Islamic institution.
- At least 4-5 years' experience as Imam or working in similar environment building Muslim communities.
- Must be a Hafith of the Holy Quran, able to recite with fluency and able to teach all ages.
- Comprehensive knowledge of Islamic Shariah. Ability to interact with and relate to all ages and individuals from diverse backgrounds.
- Fluency in the English, and knowledge of the Arabic (Oral and Written).
- Moderate level of computer proficiency including Microsoft Office.
- Be a public speaker and possesses a good judgement.

## **IMAM RESPONSIBILITIES:**

- Lead daily prayers during the weekends and Taraweeh prayers during the month of Ramadan.
- Give the Khutbah and lead prayer for Jumu'ah (1st or 2nd) and Eid prayers.
- Maintain regular Madresa hours 10 AM – 2 PM (Saturday and Sunday) except on holidays.
- Provide matrimonial, family counselling including divorce, funeral services, conflict prevention and resolution and other guidance as required.
- Provide Hadith studies, Seerah, Fiqh lessons and other Islamic topics to increase knowledge and provide the spiritual growth of community members.
- Participate in the community activities that further positive interfaith and public relations for Islam and Muslims.
- Develop and implement Islamic educational programs and extracurricular activities for the youth and adults.

- Work with NIC Board on fundraising programs, religious matters, community issues and events as needed.
- Work in collaboration with senior Imam.
- Perform other duties as assigned, in accordance with the NIC objectives.

Imam will receive a semi-annual performance review by the NIC Board.

**Date posted:** September 28, 2020

**Posting to be removed:** October 15, 2020